

I want to submit my registration request and get my preferred schedule!



From Path@Penn, click Search & Register for Classes under *Academic Planning and Registration*.





Enter the desired Term and any search criteria in the search bar before clicking *Search*.

Available courses and sections appear in a new panel to the right. *Tip: To refine search, use the Advanced Search*

functionality in the bottom of the **Search Courses** bar.

- Click on the desired course section to open the *Course* Details Panel to learn more.
- Click the Add to Cart button to add that section to the *Primary* Cart or *Alternatives* Cart and then click OK. *Tip: <u>Primary</u> Cart includes first choice sections you <u>plan</u> <u>to</u> request. The <u>Alternatives</u> cart holds alternative courses that you request if you don't get your first choices.*
- Use the **Edit Registration Options** panel to update the grade mode, credits, or to select a registration priority. Select a first or second alternative or swap the selected section for another section you are already registered for.
 - Use **Registration Priority** to rank your requests. NOTE: *Auto* priority will rank your advance registrations based on popularity (*seats available and number of students requesting the class*).
 - The **First & Second Alternative** dropdowns contain an option for *Other...* if you would accept any section of the class, as well as any sections you have in your Alternatives Cart.

When done, click Submit Schedule.