

2023-2024 Verification Worksheet - Dependent Student

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for a review process called Federal Verification. Federal policy states that before awarding Federal Student Aid, we may ask you to confirm the information that you and your parent(s) reported on your FAFSA. **You and at least one (1) parent must complete and sign this form** and submit all required documents to Student Financial Aid. If you have any questions, please contact our office as soon as possible. **Please complete this form in its entirety.** You may indicate “N/A” for items that are not applicable and/or “0” (zero) for fields that have no relevant value. Student Financial Aid may need to collect further information as needed.

A. Student’s Information

Name (Last, First, Middle Initial)	Penn ID	
Address	Phone	Email

B. Household Information

Please list below the people in your parent(s)’ household. Include:

- (1) Yourself and your parent(s) (including a stepparent) even if you don’t live with your parent(s).
- (2) Your parent(s)’ other children if your parent(s) will provide **more than half of their support** from July 1, 2023 to June 30, 2024, or if the other children would be required to provide parental information if they completed a FAFSA for 2023-2024. Include children who meet either of these standards, even if they do not live with your parent(s).
- (3) Other people if they now live with you and your parent(s) and your parent(s) provide **more than half of their support** and will continue to provide more than half of their support through June 30, 2024.
- (4) Include the name of the College/University for any household member, excluding your parent(s), who will be enrolled at least half time in a degree or certificate program at any time between July 1, 2023 and June 30, 2024. **If more space is needed, attach a separate page.**

Full Name	Age	Relationship	College/University	Enrolled at least ½ time?
		<i>yourself</i>	<i>Univ. of Pennsylvania</i>	

c. Student's/Parent's Information to be Verified (please read each box carefully)

STUDENT SECTION (Check one box only)		PARENT(S) SECTION (Check one box only)	
<input type="checkbox"/>	I have used the <i>IRS Data Retrieval Tool</i> to transfer my 2021 IRS income tax information into my FAFSA (www.fafsa.gov)	<input type="checkbox"/>	My parent(s) used the <i>IRS Data Retrieval Tool</i> to transfer their 2021 IRS income tax information into my FAFSA (www.fafsa.gov)
<input type="checkbox"/>	I am unable to or will not use the <i>IRS Data Retrieval Tool</i> . I have previously submitted a <u>signed</u> * copy of my 2021 Tax Return with my Penn financial aid application or am submitting a <u>signed</u> * copy of my 2021 Tax Return or 2021 Tax Return Transcript now.	<input type="checkbox"/>	My parent(s) are unable to or will not use the <i>IRS Data Retrieval Tool</i> . I have previously submitted a <u>signed</u> * copy of their 2021 Tax Return with my Penn financial aid application or am submitting a <u>signed</u> * copy of their 2021 Tax Return or 2021 Tax Return Transcript now.
<input type="checkbox"/>	I filed an <i>amended tax return</i> , and I have attached a <u>signed</u> * copy of my 2021 IRS Form 1040X "Amended U.S. Individual Income Tax Return" that was filed, along with my <u>signed</u> * 2021 Tax Return or 2021 Tax Return Transcript .	<input type="checkbox"/>	My parent(s) filed a separate tax return and have since amended it. I have attached a <u>signed</u> * copy of their 2021 IRS Form 1040X "Amended U.S. Individual Income Tax Return" that was filed and a copy of their <u>signed</u> * 2021 Tax Return or 2021 Tax Return Transcript .
<input type="checkbox"/>	I was not employed in 2021 and did not file a 2021 Federal Tax Return.	<input type="checkbox"/>	My parent(s) were not employed in 2021 and did not file a 2021 Federal Tax Return. I have attached a copy of their IRS Verification of Non-Filing Letter for 2021 (check Box 7).
<input type="checkbox"/>	I was employed in 2021, but was <u>not required</u> to file a 2021 Tax Return. I have attached copies of my 2021 W-2's**. <i>Please complete section D to show all sources of 2021 income.</i>	<input type="checkbox"/>	My parent(s) were employed in 2021, but were not required to file a 2021 tax return. I have attached copies of their 2021 W-2's** and a copy of the IRS Verification of Non-Filing Letter for 2021 (check Box 7). <i>Please complete section D to show all sources of 2021 income.</i>

*If a copy of the 2021 tax return is used, the filer (or at least one of the filers of a joint return) must sign it or the tax preparer must provide his or her name and SSN, EIN, or PTIN.

**If the 2021 W-2's are NOT AVAILABLE, please obtain and submit the [2021 Wage and Income Transcript](#) from the IRS (check Box 8).

d. Non-Tax Filer Sources of Income for 2021 (if you filed a 2021 Federal Tax Return, please skip this section)

Student Employer	Amount	Parent Employer	Amount

e. Certification and Signature

By signing below, you certify that the information reported is complete and correct. The student and one parent must sign and date.

Student's Signature (Required)

Date

Parent's Signature (Required)

Date

NOTICE: Reporting false information violates federal policy.