

### 2024-2025 Citizenship Confirmation Affidavit

*This form is for the collection of Department of Homeland Security or other U.S. citizenship/nationality documents from students unable to present their documents in person and must be completed in the presence of a notary public. Submission of this form does not guarantee citizenship requirements are met. Student Financial Aid reserves the right to accept, decline or follow up for additional citizenship information to satisfy this requirement. All communication is sent to your Penn issued e-mail address.*

**Acceptable forms of Citizenship documentation (submit one):**

- U.S. Passport, signed (*please be sure to copy signature and photo page*)
- Passport Card (*copies of front and back*)
- A Certificate of Naturalization (*N-550 or N-570*) (*Penn may require a more recent Photo ID in some cases for this document type*)
- A Certificate of Citizenship (*N-560 or N-561*)
- A copy of the student's birth certificate (*showing that the student was born in the U.S*)
- A copy of Form FS-240 (*Consular Report of Birth Abroad*), FS545 (*Certificate of Birth Issued by a Foreign Service Post*), or DS1350 (*Certification of Report of Birth*)

**List your document(s):**

<u>NAME OF VALID PHOTO ID</u>	<u>EXPIRATION DATE OF VALID PHOTO ID</u>	<u>ISSUING AUTHORITY OF VALID PHOTO ID</u>

<u>NAME OF CITIZENSHIP AND/OR IMMIGRATION DOCUMENT(S)</u>	<u>EXPIRATION DATE (IF ANY) OF CITIZENSHIP AND/OR IMMIGRATION DOCUMENT(S)</u>

I certify that I, \_\_\_\_\_, (print name) am the individual signing this statement, and I am providing a copy of my documents along with a copy of a valid government-issued photo identification card bearing my portrait (or likeness).

I certify that the attached documents and government issued photo identification are the true, exact, and complete copies of the originals issued to me.

 \_\_\_\_\_  
 Student Signature

 \_\_\_\_\_  
 Date

**NOTICE:** Reporting false information violates federal policy and legal action may be taken in those cases.

**NEXT PAGE**

Student Name \_\_\_\_\_

Penn ID \_\_\_\_\_

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**Both the completed first and second pages of this form and copies of your citizenship documentation must be mailed to: 3451 Walnut Street ,Philadelphia Pa 19104. Our office cannot accept any emails or uploads of this documentation.**

**NOTARY: Complete this section only with the understanding that the student cannot appear in person at the University to submit this worksheet. A copy of a signed, valid government issued ID proving citizenship must also be provided to the University.**

State of: \_\_\_\_\_ City of: \_\_\_\_\_ County of: \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, personally appeared, \_\_\_\_\_, and provided to me on the  
(Date) (Notary's Name) (Printed Name of student)

basis of satisfactory evidence of identification, \_\_\_\_\_, to be the above-named person who signed the foregoing document.  
(Type of government-issued photo ID provided)

\_\_\_\_\_  
Signature of Notary Public

\_\_\_\_\_  
Commission Expiration Date of Notary Public

