

Your standard academic-year educational budget assumes average, reasonable costs associated with the pursuit of your Penn degree. In certain circumstances, your educational budget can be increased to accommodate individual differences. Any approved increase will only result in additional borrowing eligibility (provided you meet requirements) through an unsubsidized loan program, e.g., Direct PLUS or alternative loans. This will result in additional debt at graduation. **All documents are required to be uploaded via our [secure portal](#). Due to the sensitive nature of materials e-mail submissions will not be accepted.**

Deadlines

Summer 2023	August 1, 2023
Fall 2023	November 1, 2023
Spring 2024	April 1, 2024
Summer 2024	August 1, 2024

Name: _____ Penn ID: _____

E-mail: _____ School/Program: _____

Date Submitted: _____

Documentation is required for all requests

ANNUAL ACADEMIC-YEAR EXPENSES	ADDITIONAL AMOUNT REQUESTED (STUDENT FILLS OUT)	AMOUNT APPROVED (OFFICE USE ONLY)
Medical or Prescription Expenses not covered by health insurance. Provide explanation of benefits.	\$	\$
Nursing Clinical Travel <small>Travel Expenses related to nursing school clinical. Please provide directions to and from clinical location, days per week attending, weeks attending and any toll or parking receipts</small>	\$	\$
Child Care Receipt and notarized statement. Adjustments only made for periods of enrollment. Include letter noting hours of care.	\$	\$
Computer Purchase Only one purchase per degree, if not included in Cost of Attendance, Include bill receipt/credit card statement.	\$	\$
Other Please specify. Receipts Required	\$	\$
	\$	\$
TOTAL	\$	\$

Submission of a request is not a guarantee that the request will be approved. All requests must be submitted with proper documentation, as a request can not be reviewed by the committee until full documentation is received. Once full documentation is received, please allow 4-6 weeks for processing. Additional documents may be requested.

Requests for increases cannot include; increased room or board, moving costs, credit card debt, cell phone, support for dependents or spouse or family members, conferences not required for graduation etc. Please note this is not an all-inclusive list and other restrictions may apply.