Changing Grade Type to Pass/Fail in [Penn InTouch](#)

1. Go to "Registration & Planning" and select "Register for Courses"

2. Go to "Course enrollments" and click "Change" on the course you want to edit. (Make sure you select the credit-bearing part of the course.)

3. Go to "Grade type" under "prepare course requests here" and change "Normal" to "Pass/Fail." (Note: if this option is not available, check back later.)

4. Click "Save changes" (The new grade type will then be updated in the course enrollments section.)