



## 2019-2020 Satisfactory Academic Progress Appeal Form

This form is for students whose Satisfactory Academic Progress (SAP) status has resulted in loss of financial aid eligibility for the 2019–2020 academic year and who wish to appeal the decision based on extenuating circumstances.

### Student Information

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
PennID Number

\_\_\_\_\_  
Penn Email Address

Please indicate your program level:  Undergraduate       Graduate       Professional

Based on your notification of failing satisfactory academic progress, please select the extenuating circumstances from the options below. Note that if you are a dependent student, the circumstances described and additional documentation requested are for your parents/guardians. If you are an independent student, the circumstances described and additional documentation requested are for you.

- Recent Death of Immediate Family Member
  - Required: Copy of Death Certificate
- Recent Injury/Family Crisis/Health Issues
  - Required: Written statement from student (do not include medical documentation)
- Recent Divorce/Separation
  - Required: Copy of your most recent IRS Tax Return Transcript and W2s
  - Required: Proof of divorce or current separate addresses
- Recent Loss of Employment
  - Required: Copy of your most recent IRS Tax Return Transcript and W2s
  - Required: Proof of unemployment benefit eligibility
  - Required: Proof of any severance pay your parents received
- Other—Please Specify and provide appropriate documentation

○ \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By signing below, I certify that all of the information reported is complete and correct. I understand that the SAP Appeals Committee (comprised of SFS and School officials) will make a final and binding determination regarding my appeal.

\_\_\_\_\_  
Signature (Original Required)

\_\_\_\_\_  
Date