

2018-2019 Verification Worksheet - Dependent Student

Your 2018-2019 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information that you and your parent(s) reported on your FAFSA. **You and at least one (1) parent must complete and sign this form**, attach any required documents, and submit all paperwork to Penn's financial aid office via the [secure document upload portal](#). We may ask for additional information. If you have any questions, please contact our office as soon as possible.

A. Student's Information

Name (Last, First, Middle Initial)	Penn ID	
Address	Phone	Email

B. Family Information List below the people in your parent(s)' household. Include:

- (1) Yourself and your parent(s) (including a stepparent) even if you don't live with your parent(s).
- (2) Your parent(s)' other children if your parent(s) will provide **more than half of their support** from July 1, 2018 to June 30, 2019, or if the other children would be required to provide parental information if they completed a FAFSA for 2018-2019. Include children who meet either of these standards, even if they do not live with your parent(s).
- (3) Other people if they now live with you and your parent(s) and your parent(s) provide **more than half of their support** and will continue to provide more than half of their support through June 30, 2019.
- (4) Include the name of the College/University for any household member, excluding your parent(s), who will be enrolled at least half time in a degree or certificate program at any time between July 1, 2018 and June 30, 2019. **If more space is needed, attach a separate page.**

Full Name	Age	Relationship	College/University	Enrolled at least ½ time?
		<i>self</i>	<i>University of Pennsylvania</i>	

C. Student's/Parent's Information to be Verified (please read each box carefully)

STUDENT SECTION (Check one box only)		PARENT(S) SECTION (Check one box only)	
I have used the <i>IRS Data Retrieval Tool</i> to transfer my 2016 IRS income tax information into my FAFSA (https://fafsa.ed.gov/).		The parent(s) used the <i>IRS Data Retrieval Tool</i> to transfer the 2016 IRS income tax information into my FAFSA (https://fafsa.ed.gov/).	
I am unable to or will not use <i>the IRS Data Retrieval Tool</i> . I have attached a copy of my <u>2016 IRS Tax Return Transcript</u> that I received from the IRS (www.irs.gov).		The parent(s) are unable to or will not use <i>the IRS Data Retrieval Tool</i> . I have attached a copy of my <u>2016 IRS Tax Return Transcript</u> that I received from the IRS (www.irs.gov).	
I filed an <i>amended tax return</i> , have attached a <i>SIGNED</i> copy of my <u>2016 IRS Form 1040X "Amended U.S. Individual Income Tax Return"</u> that was filed, and a copy of the <u>2016 Tax Return Transcript</u> that I received from the IRS (www.irs.gov).		The parent(s) filed an amended tax return, have attached a <i>SIGNED</i> copy of their <u>2016 IRS Form 1040X "Amended U.S. Individual Income Tax Return"</u> that was filed and a copy of the <u>2016 Tax Return Transcript</u> that they received from the IRS (www.irs.gov).	
I was not employed in 2016 and did not file a 2016 tax return.		The parent(s) was not employed in 2016 and did not file a 2016 tax return. The parent(s) has attached a copy of the <u>IRS Verification of Non-Filing Letter</u> for 2016 received from the IRS (www.irs.gov).	
I was employed in 2016, but was NOT REQUIRED to file a 2016 tax return. I have attached copies of my <u>2016 W-2s*</u>		The parent(s) was employed in 2016, but was not required to file a 2016 tax return. The parent(s) have attached copies of their <u>2016 W-2s*</u> and a copy of the <u>IRS Verification of Non-Filing Letter</u> for 2016 received from the IRS. (www.irs.gov).	

*If the 2016 W-2s are NOT AVAILABLE, please obtain and submit the 2016 Wage and Income Transcript from the IRS (www.irs.gov).

D. Certification and Signature: By signing below, you certify that the information reported is complete and correct. The student and one parent must sign and date.

Student's Original Signature (Required)	Date	Parent's Original Signature (Required)	Date
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WARNING: If you purposely give false or misleading information you may lose current & future financial aid, be fined, be sentenced to jail, or both. You should make a copy of this worksheet and all forms submitted for your records.