Student Financial Services
Office of Student Employment
3451 Walnut Street, Room 100
Philadelphia, PA 19104-6270
Fax: 215-573-8974
E-mail: seomail@pobox.upenn.edu

Work-Study Award Increase Request Form
Academic Year 2021-2022

Undergraduate/Graduate students may request one Work-Study award increase per academic year. Students must submit this form by email to seomail@pobox.upenn.edu.

Students in the School of Social Policy and Practice are not eligible to apply for an award increase.

Student Information:

Name: _____ Penn ID# _____

Telephone Number: _____ E-mail Address: _____

Employment information:

Employing Department/Organization: _____

Supervisor's Name: _____ E-mail Address: _____

Hourly Wage Rate: _____ Hours worked per week: _____

I certify that all the information on this form is accurate.

I am requesting a work-study increase of $ _____ (maximum $1,000). Approval of the requested increase is based on the student's eligibility for an increase.

Student Signature: _____ Date: _____

Office Use Only: **Approved _____** **Not Approved _____**

Original Award $_____ **Revised Award $_____**

Authorized By _____ Date _____