



Student Financial Services
 Office of Student Employment
 3451 Walnut Street, Room 100
 Philadelphia, PA 19104-6270
 Fax: 215-573-8974
 E-mail: seomail@pobox.upenn.edu

**Work-Study Award Increase Request Form
 Academic Year 2023-2024**

Undergraduate/Graduate students may request one Work-Study award increase per academic year. Students must submit this form by email to seomail@pobox.upenn.edu.

Students in the School of Social Policy and Practice are not eligible to apply for an award increase.

Student Information:

Name: _____ Penn ID# _____

Telephone Number: _____ E-mail Address: _____

Employment information:

Employing Department/Organization: _____

Supervisor's Name: _____ E-mail Address: _____

Hourly Wage Rate: _____ Hours worked per week: _____

I certify that all the information on this form is accurate.

I am requesting a work-study increase of \$ _____ (maximum \$1,000). Approval of the requested increase is based on the student's eligibility for an increase.

Student Signature: _____ Date: _____

Office Use Only: Approved _____ Not Approved _____
 Original Award \$ _____ Revised Award \$ _____
 Authorized By _____ Date _____